



RE-ADVERTISED
TECHNICAL ADVISOR - NDOLA
Job Announcement No. AID – 017 -16

OPEN TO: All Interested Candidates

POSITION: Technical Advisor FSN-11

OPENING DATE: January 13, 2017

CLOSING DATE: February 3, 2017

WORK HOURS: Full-time; 40 hours/week

SALARY RANGE: FSN-11 (ZMK 347,426.09 p.a. — 539,664.14 p.a.)

The United States Agency for International Development (USAID) mission in Zambia is seeking eligible and qualified applicants for the position of Technical Advisor in the Health Office in Ndola.

BASIC FUNCTION:

This position is located in the newly-created USAID/Zambia Health Provincial Offices. The Technical Advisor position provides expert technical oversight and support at the site level (facility, community, district, and province) as needed to improve implementation of USAID-funded U.S. President's Emergency Plan for AIDS Relief (PEPFAR) activities. The incumbent will review program level implementation plans, and track overall progress in improving health status over time. S/he may be designated as Agreement or Contracting Officer Representative (A/COR) or Activity Manager for select USAID awards and government-to-government agreements. S/he will support the technical staff serving as A/CORs from Lusaka and will review and monitor work plans and performance monitoring plans and provide timely feedback to the A/COR.

The Technical Advisor will conduct Site Improvement through Monitoring Systems and data quality assessments visits. S/he will work with A/CORs to guide implementing partners, tracking progress against performance indicators as part of the Mission's Performance Monitoring Plan and semi-annual and annual portfolio review processes. The Advisor will work collaboratively with the Zambian Government to build local capacity on implementation of special initiatives (e.g. Accelerating Children's HIV/AIDS Treatment, Determined, Resilient, Empowered, AIDS-free, Mentored, and Safe (DREAMS), Saving Mothers, Giving Life (SMGL). S/he will work with the provincial technical leads for HIV and

maternal and child health programs to plan and monitor implementation of activities within the province and ensure that USAID-supported activities are responsive to the national strategies for the areas.

QUALIFICATIONS REQUIRED:

Applicants must address each required qualification listed below with specific information and documentation to support each item. Failure to do so may result in a determination that the applicant is not qualified.

A. Education: A master's degree in development, social sciences, public health, health care management or other relevant field is required.

B. Prior Work Experience: At least five years of relevant experience in implementing public health programs in developing countries.

C. Language Proficiency (level and specialization): Level IV - excellent English communication skills, both oral and in written is required.

D. Job Knowledge: Sound knowledge of HIV/AIDS prevention, care and treatment, maternal and child health, and public health service delivery programs and systems in Zambia; and a good understanding of Zambian social, cultural and political contexts is required.

E. Skills and Abilities: 1) Demonstrated ability and experience in the conceptualization, design, management, and performance monitoring of complex development programs. 2) Excellent interpersonal skills, required to establish and maintain a wide range of working-level contacts with Health programs in government, non-governmental, and private-sector circles. 3) Demonstrated ability to work effectively within team and interagency environments. 4) Strong management and analytical skills to strategize, develop and implement effective USAID-supported Health programs. 5) Strong financial management and administrative skills used to track the performance of implementing partners. 6) Demonstrated ability to interpret, apply, and explain program policy, guidelines, regulatory directives and related guidance. 7) Demonstrated ability to organize and present information and to draft clear, concise documents. 8) Excellent computer skills, including ease in using database, word processing, spreadsheet, and presentation software applications and email.

TERMS OF APPOINTMENT:

Subject to availability of funds, this will be a five-year contract, with an option to extend, depending upon continuing need of the services.

BENEFITS:

The position has been classified at a FSN-II levels. The actual salary of the successful candidate will be negotiated within that range depending on qualifications and previous earnings history.

APPLYING:

Qualified candidates should send:

1. A formal application letter or cover letter;
2. A current CV;
3. Photocopies of all professional certificates and degrees;
4. A fully complete application form DS-174 (available online at <http://www.state.gov/documents/organization/136408.pdf>); and
5. Contact information for at least three professional references.

SUBMIT ALL APPLICATION MATERIALS TO:

EXOZambiaHR@usaid.gov (E-mailed applications required.)

The email subject heading **must** read:

Application: Technical Advisor – Ndola, AID-017-16

Only short listed candidates will be contacted.